



465 Table Rock Road
Gettysburg, PA 17325
Mrs. Rebecca Sieg, Principal
bsieg@sfxs.org

Parent -Teacher Conferences

Dear Parents/Guardians,

Parent/teacher conferences will be held on Dec. 6th for grades 5-8 and Dec. 7th for grades K-4. Students in grades 5-8 will NOT come to school on Dec. 6th, and students in grades K-4 will NOT come to school on Dec. 7th. Report cards will be distributed to parents at the conferences.

(Please note: Conferences for 2nd graders will be held on December 1st. However, the children will have school that day. Please refer to letter to 2nd grade parents.)

Mrs. Woods, Mrs. Dudenhoefter, Mrs. Hughes, and Mrs. Becker will be holding parent conferences for grades 5 - 8 on Tuesday, December 6th all day, and on several other days, both before and after school. These teachers will be conducting their conferences as a group, and each conference will last for approximately fifteen minutes. However, if more time is needed with a particular teacher, additional time will be allotted. Report cards will be handed out at the parent conference. There will be no school on December 6th for the students in grades 5-8.

Please choose your preferred day and time on the sign-up sheets. It is important to indicate your first three preferences, as all conference times will be assigned on a first-returned basis. Please return this form to your child's homeroom teacher no later than November 18th.

Sincerely yours,

Mrs. Rebecca K. Sieg
Principal

Child's Name: _____ Grade _____

Grades K - 4: Please choose your top times. The homeroom teacher will assign you a 15 minute time slot according to your choices.

_____ 7:00am - 8:00am	_____ 12:00pm - 1:00pm
_____ 8:00am - 9:00am	_____ 1:00pm - 2:00pm
_____ 9:00am - 10:00am	_____ 2:00pm - 3:00pm
_____ 10:00am - 11:00am	_____ 3:00pm - 4:00pm
_____ 11:00am - 12:00pm	_____ 4:00pm - 5:00pm

_____ If these times are impossible for your schedule, please contact the teacher to come up with a mutually agreeable time.

Grades 5 - 8: Please choose your top times. The teachers will assign you a 15 time slot according to your choices.

_____ **Tuesday, December 6th**

_____ 7:15-9:30 A.M. _____ 9:30-11:30 A.M. _____ 11:30 A.M.-1:00 P.M.
_____ 2:00 -4:00 P.M. _____ 4:00 -6:30 P.M.

_____ **Wednesday, December 7th** _____ 3:30 P.M.-4:30 P.M.

_____ **Friday, December 9th** _____ 7:00 A.M.-8:00 A.M.

_____ **Monday, December 12th** _____ 3:30 P.M.-4:30 P.M.

_____ **Tuesday, December 13th** _____ 3:30 P.M.-4:30 P.M.

_____ **Thursday, December 15th** _____ 3:30 P.M.-4:30 P.M.

_____ At this time, I do not feel need for a conference.

Parent Signature _____

Please return by November 18th.